

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

January 4, 2010

The Board of Commissioners met on Monday, January 4th, 2010 in the District Office. Present were Commissioners Ralph Lutjen and Mike Smith. Also attending were Steve Pannone (Highway Dept), Peter Craugh (Clerk), Art Tucker (Bldng Cmte), Mark and Debbie Riendeau (home owners). The meeting was taped by videographer Tim Hughes.

At 9:10 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

Mike Smith makes a motion to accept the agenda as presented, Ralph Lutjen seconds the motion and the motion passed.

2. Accounts Payable

17 items for a total of \$62,248.13. Glen Builders Salt Shed Payment included.

3. Minutes

The minutes of December 21 were reviewed. **Mike Smith makes a motion to accept the minutes as presented, Ralph Lutjen seconds the motion and the motion passed.**

4. Highway Department

Steve Pannone reports on last week's activity. Snow early in week, plowing and sanding done, part timers used for second shift. Sander for the Duramax was worked on, and the grader was readied with wheel chains and the plow. Steve reports that they have been having trouble with the sand, deliveries have had large chunks mixed in. The sand has been freezing and exposed to recent snow, which adds to the difficulty. Steve suggests altering the height of the divider at the new salt shed so as to be able to store additional salt. Plywood sheets could be used atop the current divider to add the additional height. This will be looked at in the spring. There was a fire on Oak Ridge Road Sunday Jan 3, and crews were called to assist the Fire Dept.

Steve discusses communication. He would like to see training include the end of shift communication about specific information about the overall status of all roads - scraped, salted, sanded, etc. He states the shift rotation set up last week for this weekend worked well. One part time employee was unavailable, all other part timers worked the weekend.

Ralph Lutjen agrees with Steve that the training program should include

communications. Ralph states that the overall status is getting better continuously. There were no real issues with equipment, no complaints about snow removal. Ralph asks Steve to bring his snow log to the office so that a spreadsheet can be done outlining responses to storms i.e. 2" snow, 2 people, 6 hrs. etc.

5. Appearances

ICS Control Systems has rescheduled for Friday Jan 8 at 10am.

Art Tucker gives an update on the building progress. The 3 doors should be installed today. PSNH is scheduled for Jan 5 to do the electrical installation. The electrician will finish the wiring once power is supplied. Maingas is also scheduled for Jan 5 to view the site and begin installation of the heat. The roll up door for the salt shed will have a chain on the outside for opening. This will negate the previous power outage concerns during winter storms. The storage building is coming along good, the water system storage area is being set up. This should be done this week and will create room to store extra roofing parts, insulation, etc. that will need to be stored once construction is complete. The hold over areas that will need to wait until spring include the removal of the extra materials from excavation and the leveling of the road. Art completes his report with the information that 5% of the total job cost will be held back for one year as part of the warranty.

Mike Smith states that the area should be secured. There have been persons in and out of the area. Some sand needs to be placed separate so as to be available for taxpayers. Ralph Lutjen will discuss this with Steve.

6. Commissioners Reports

Ralph Lutjen states that with the electrical work being done this week on the new building, the grader should be able to move to the new site at the end of the week. He has also contacted Paul Brown for the bid numbers for the Oak Ridge Road project.

Ralph completes his report with the statement that he is pleased with the way the road work was handled throughout the weekend's snow squalls.

Mike Smith reports that the transducers and the pump have been ordered for the water department. The water department has also ordered some hoses that have been rented as needed in the past. The cost was \$300, and this will stop rental fees and allow the hoses to be on hand whenever needed.

Mike reminds everyone that the Water Advisory Board will be meeting tonight at 5pm with engineer Paul Fluet to review the Reinach Tank design.

7. Signature Items

Year end balance request for the Capital Reserve Funds is signed.

8. Correspondence

An update for the water storage area at the equipment building is reviewed.

Legislative Bulletin for January 2010 is reviewed.

LGC has forwarded an endorsement expanding coverage for rebound devices.

9. Administration

The 2009 budget status and 2010 proposed budgets are reviewed.

The 2010 Warrant for the Annual Meeting is reviewed.

At 9:55 Mike Smith makes a motion to adjourn the meeting, Ralph Lutjen seconds the motion and the motion passed.

Respectfully submitted,

Nancy E. Cole
Administrator