

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

March 15, 2010

The Board of Commissioners met on Monday, March 15th, 2010 in the District Office. Present were Commissioners Mike Smith and Gloria Aspinall. Also present were Mike Dennis, Phil Huntley, Mike Lane and Brian Chase of NH DOT, and Scott Hayes (water operator). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Mike Smith.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Mike Smith seconds the motion and the motion passed.

2. Accounts Payable

6 items for a total of \$894.84.

3. Minutes

The minutes of March 8 were reviewed. Gloria Aspinall clarifies: pg 3, her *preference* would be; pg4 para 2, *Coleman* Tower site; pg 4 Correspondence, proposed buyer of *the tennis court lot*. **Gloria Aspinall makes a motion to accept the minutes as amended, Mike Smith seconds the motion and the motion passed.**

4. Highway Department

Steve Pannone is in the District due to the rain/snow/sleet of the last 24 hrs. No report.

5. Appearances

Scott Hayes, water system operator, and four members of the NH Dept of Transportation have been invited to attend the meeting to discuss the process of requesting a low salt zone on Rte 113 to be established. Mike Smith explains to them the Green Mtn Conservation study of last summer which shows potential salt impaction of the well. Scott Hayes explains that the chloride readings are higher in the winter months, thus making the salting of Rte 113 a possible source. The well at the DPW delivers 80% of the water for the District, with the remainder coming from the Muddy Beach Wells. Gloria Aspinall questions if a swale to move run off further down the road may help, however, the DOT does not think so. A swale would simply put higher concentrations further down the road which would leach back into the bedrock anyway. A low or no salt zone may be the best solution. Mike Dennis and Phil Huntley inform the Commissioners that their primary role is to determine impact while Mike Lane and Brian Chase are from the road maintenance area of the DOT.

A 15 minute recess is called for at 9:45 to await the arrival of Mike Lane and Brian Chase. Meeting is called back to order at 10:00am.

Upon arrival, Mike Lane and Brian Chase state they believed this to be a site visit, not a meeting. They are uncomfortable being filmed as they do not speak for the State nor are they certified hydrologists. The camera is turned off at their request.

Mike Smith questions if there is someone else that this meeting should be held with. Mike Lane explains that the data backing the request must be put together prior to discussing with the issue with DOT management. All IOC (inorganic compound) test results will be requested from Granite State Analytical, the lab which has handled all required testing for the District for many years. These results will establish a baseline. Scott Hayes suggests the addition of a sodium and chloride test on a quarterly basis to monitor summer v winter. At the suggestion of DOT, the samples will be isolated between the wells. This information will be shared with the DOT representatives, who will review and involve DOT management as warranted. Mike Smith suggests monthly testing for the next 6 months. This will allow time for analysis and action prior to the onset of winter season. It is decided that testing will be done monthly for 6 months, isolated between wells, sodium and chloride to be done. Granite State Analytical will be requested to add this to the monthly testing.

Mike Lane discusses the need to review internal control procedures also. He states that the District's trucks could inadvertently be adding to the issue. All loaded trucks will leach some contents while being driven and also when parked. Bringing a truck to the DPW lot with salt on board will allow some salt to escape. Washing of trucks, cleaning of spreader bodies and storage of spreader bodies will also contribute to additional salt into the well. He continues with the information that the State has installed tanks at all salt shed sites to collect water and run off from the shed. All new sheds are being built with drains to closed systems. He states that the DOT is now testing the run off water to collect impact data.

Mike Smith states that he believes a good plan is now in place to determine the extent of the issue and manors of controlling it. The well head protection area and hydrology study of a few years back will also be reviewed.

Scott Hayes will conduct the site review with the DOT representatives.

6. Commissioners Reports

Mike Smith reports that approval has been received from Paul Fluet(engineer) for the devices needed to integrate the SCADA system. He would like to have Scott Hayes place the orders. The intent is to make the pump houses ready for the installation in the following order; Jung Frau, Reinach, Muddy Beach, Chocorua, Oak Ridge, Summit, and DPW. The updates will include the installation of the transducers purchased last year. This is necessary in order to comply with the updated State regulations for reporting usage; which now require meter calibration dates. **Gloria Aspinall makes a motion to have Scott Hayes purchase the necessary devices for the SCADA system, Mike Smith seconds the motion and the motion passed.** Mike has also

sent an email to Paul Fluet to follow up on the status of State approval for the Reinach Tank Design.

Gloria Aspinall begins by extending condolences on behalf of the Board to the Ingram family on the sudden passing of Maureen Ingram. The family has requested donations to The New England Handicapped Sports Association in Newbury, NH in lieu of flowers. **Gloria Aspinall makes a motion to donate \$50 in memory of Mrs. Ingram, Mike Smith seconds the motion and the motion passed.**

Gloria continues her report with the information that she is working on the requirements for updating of the beach ordinance to include parking permits. She has given the Ford F-550 information to Art Tucker so that he may review. The electrician was in last week and is expected to forward an estimate on bringing power to the flag pole for a light. The Coleman Tower site fence is 2/3 complete and the generator has been installed. She would like further review of the information Mr. Foley stated last week as to the condition of the Class VI roads.

Gloria requests an update on the audit and is informed that the auditors were in Monday, Tuesday and Wednesday of last week. The auditors gathered the financial information they needed, and all preliminary tests went well. All accounts balanced out as reported on the Financial Statement. The auditors have left survey's for the Board and Treasurer; they collected survey's from the highway personnel and Administrator while on site. A year end statement showing all transactions will be requested from the Trustees of the Trust Funds.

7. Signature Items

A letter confirming that the water hook up was paid for and completed is signed for Map 108, Lot 104 as requested by Mr. Rick Verrochi last week.

8. Correspondence

A copy of the email from Paul Fluet(engineer) approving the devices for the SCADA as referenced in Mike Smith's report is reviewed.

PSNH has forwarded a listing of all street lights in the District. The street light locations will be reviewed.

Mark Graffam sent an email in regards to an area damaged by the grader on Appenval Way which he would like to have corrected. Art Tucker had discussed this with Steve Pannone and it is thought to have been resolved.

LGC management is holding regional dinners to discuss future program needs and direction. Gloria Aspinall and Nancy Cole will attend the Jackson dinner.

Notification of a lawsuit filed against the State in regards to the cost shifting to local municipalities for the NH Retirement Plan has been received.

Partial Payment (1/12th) of the \$1,500 annual payment that was due by February 1 for the Coleman Tower Site has been received. Mike Smith states that the payment is due in one lump sum, monthly payments will not be accepted. **Mike Smith makes a motion to request lump sum payment, Gloria Aspinall seconds the motion and the motion passed.** Dan Crean will be notified to request payment in full. Mike states that it was presumptuous on their part to alter the arrangement without notification. The Settlement Agreement will be checked to see if interest can be charged on overdue amount. Gloria Aspinall will have Steve take additional pictures of the site showing the generator installation and fencing. These will be forwarded to Dan Crean. Information on the Settlement Agreement and Supplemental Agreement will be reviewed next week.

9. Administration

At 10:30am Gloria Aspinall makes a motion to enter non-public session under RSA 91-A:3 II(a) to discuss an employee issue. Mike Smith seconds the motion. Under roll call vote, Gloria Aspinall votes affirmative, Mike Smith votes affirmative and the motion passed. No additional public information will be discussed and the public session is adjourned at this time.

At 10:50am Mike Smith makes a motion to seal the minutes of the non-public session, Gloria Aspinall seconds the motion and the motion passed. Meeting adjourned.

Respectfully submitted,

Nancy E. Cole
Administrator