

VILLAGE DISTRICT OF EIDELWEISS COMMISSIONERS MEETING

April 5, 2010

The Board of Commissioners met on Monday, April 5th, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall and Art Tucker. Also present were Ed Foley and Steve Pannone(Highway). The meeting was taped by videographer Tim Hughes.

At 9:02 am the meeting was called to order by Chairman Mike Smith.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.

2. Accounts Payable

13 items for a total of \$6,833.02.

3. Minutes

The minutes of March 29 were reviewed. Gloria Aspinall updates wording on pg. 2; Art Tucker updates wording on pg. 4. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

4. Highway Department

Steve Pannone reports on the last week's activities. A diversion pipe will be placed on Burgdorf and the rock wall will be worked on in response to the water issues of last week. A list of roads for ditching has been prepared and is turned in. The Duramax was picked up. The serpentine belt has broken on the Duramax. The AC pump needed to be replaced. Idler arm is also broken and needed to be replaced. Parts are expected today. Prices are being checked for best value. Specs will be retrieved for a bobcat. Art Tucker adds that he spoke with the mechanic last week about the Duramax and the Backhoe. Parts are on order for both. Both pieces of equipment should be brought up to the best condition possible. The drive gears on the backhoe are worn. It will be costly to replace, but it is logical to make the repairs while the vehicle is already apart for the brake job. Mike Smith agrees that the gears should be done, and questions time frame for repairs to be complete. Art Tucker states that provided the parts are received, the equipment should be in service by the end of the week. The Duramax should also be ready the end of this week. Steve Pannone adds that if removal of the loam from the salt shed site will be too expensive, it could be spread throughout the area to level it off. Art Tucker responds that would be a possibility, but adds that 6 Barden is looking for fill. Mike Smith requests a status on the grader and is informed that the plow and chains will be removed today. He received three complaints

about pot holes over the weekend. Art Tucker informs Steve Pannone that while the other equipment is down, the roads can be raked and graded. Mike Smith agrees and adds that the pot holes need to be cut out. Steve Pannone informs the Board that an area on Eidelweiss Drive was damaged with the heavy rains and will also be worked. Art Tucker adds that an issue at 41 Bern Drive was addressed last week. He suggests to Steve that the dry wells in the DPW yard be brought to the salt shed site as a place to put the sanders while a storage rack is looked into. He would like the plows to be stored behind the new equipment garage. Art continues with the recommendation that the grader and backhoe be stored at the DPW yard and the other trucks be stored in the new garage. This will help with the DOT recommendation of not driving or storing a vehicle which contained salt into the DPW yard. The yard behind the DPW building needs to be cleaned up. The metal and pipes lying around need to be removed. Mike Smith and Gloria Aspinall agree. Gloria questions if there are any good pipes, etc. out back and is informed that there is not. Art Tucker addresses litter around the District and the need to regularly pick it up. Steve Pannone states that he intends to check for and pick up trash every Friday. Art suggests Thursday, so as to be able to go the dump on Friday and adds that garbage should be picked up whenever seen as the week goes on. Gloria Aspinall informs Steve that the fence at the playground needs to have the bolts checked for safety prior to summer. Gloria continues with the statement that part timers will also be required to complete daily activity sheets when in. She also reminds Steve to watch the rock placement when the rafts are put in for security. There is a birch tree down at the driveway for Porridge Shore beach, and the ditch is plugged. This should be addressed. Mike Smith discusses the gate to the DPW yard. The gate should be closed when no one is present in the garage. He also would like a key box for the DPW garage and the new garage so that all keys will be in a centralized location and available when needed. Raking and grading are to be primary this week.

5. Appearances

Ed Foley has attended the meeting to request a site review of water drainage at Grachen Drive Extension. It is suggested the Board review the site following the meeting this morning. Art Tucker states that he would like the Board to have a site meeting and states that he has suggestions for improving the area. Mike Smith states that this meeting will recess and reconvene at Grachen Drive Extension following conclusion of all other business.

At 11:00am the Board convened at the intersection of Grachen Drive Extension and Grachen Drive. The water flow down Grachen is noted; as is the barricade to keep water out of the corner lot (map 113, lot 57). The barricade stops water from exiting the end of Grachen Drive Extension and creates puddling at the end of the Extension. Art Tucker outlines that private ownership of the lots surrounding the area will limit where the water could be directed. He suggests that a small culvert could direct the water across the end of the road. It is questioned if the Town of Madison still owns the corner lot as it was not on the list of lots sold at last fall's auction. Ownership of the lot will be checked. The ditching on the Extension is viewed. A perimeter drain added around the new house being built is also viewed. Art Tucker suggests a dry well be added to catch the water coming from the perimeter drain to limit damage to the driveway itself, as well as reduce the amount of water that makes it to the road. He also suggests that the

water flow at the end of the driveway be directed to the brook across the road. As Mr. Foley also owns the lot across the street, he would be able to extend the drainage across the edge of that lot to the brook. Art informs Mr. Foley that he believes this would be the best possible solution. If the water coming from the lot is redirected to the brook, it would reduce the amount of flow down the road. As a result, this would also reduce the puddling effect now occurring at the roads end. The hill area behind the construction is viewed, and Mr. Foley discusses the water coming off the hill onto the property. Mr. Foley states this water is being directed down to his property from Jung Frau in the area of the pump house. He would like the water redirected. Mr. Foley is informed that no changes have been made in recent years to the water flow off the hill. Mike Smith summarizes that the drainage be directed to the brook, and that a swale be added to the road. Art Tucker adds that the addition of a small culvert at the end of the road may also help. These items would need to be addressed prior to any consideration of a classification change for that road.

6. Commissioners Reports

Mike Smith has spoken to Scott Hayes(Water Operator), who is scheduled to begin the work needed at the pump houses to be ready for the SCADA installation this summer. Mike was informed by Scott the work would begin on Wednesday. Jung Frau will be worked first, followed by Reinach, Muddy Beach, Oak Ridge, Chocorua, Summit and DPW. There are still 3 bleeders on and they will be shut off this week. The water hook up on Grandval is waiting for approval from the engineer for final connection. The installation to the house was inspected and is complete. Paul Fluet (engineer), will also be asked to follow up Rick Skarinka of NH DES for approval of the Reinach Tank drawings. Mike discusses the addition of key boxes to the garages so that all employees will know where the keys are to all of the equipment. There was a question while Steve Pannone was not available as to the location of the grader key. Gloria Aspinall will make sure that there is a copy of all keys here in the office, as well as work on obtaining the new boxes. Mike states that the gas cards, currently in a filing cabinet draw, could also be kept in the boxes for ease in locating when needed. This way, the employees can take the key they need at the beginning of shift, and return at the end. One dedicated location for all keys should make it easier. **Mike Smith makes a motion to buy lock boxes for the keys and have Gloria Aspinall coordinate, Art Tucker seconds the motion and the motion passed.** Mike Smith continues his report with the request that Gloria Aspinall be more involved with Art Tucker for review of procedures and policies. The office will act as a go between if there is any doubt regarding compliance with RSA 91-A. Mike discusses that the information on Cover-All declaring bankruptcy has been confirmed. He would like a gift certificate purchased for Dave Bernier thanking him for his time and presentation to the Water Advisory Board. **Mike makes a motion to purchase a \$100 gift certificate to the 1785 Restaurant, from the Water Advisory Board budget, to be sent with a thank you to Mr. Bernier, Gloria Aspinall seconds the motion and the motion passed.**

Gloria Aspinall discusses that a file for the beach information to be placed on next year's warrant is in the office. She has drafted a letter to be sent to PSNH for the upgrade to High Pressure Sodium lights. She states that she has viewed the location of the lights and would recommend two street lights be removed. One is across from the

equipment garage and the other is at the intersection of Oak Ridge and Eidelweiss Drive. As there are motion detectors and lights on the new equipment garage, that area is well lit without the street light. The light at the bottom of Oak Ridge she would like changed to a spot light that will light the intersection as well as the Flag. **Art Tucker makes a motion to accept the proposal and Mike Smith seconds the motion.** The procedure and requirements for removal of a street light will be checked as it may require marking the lights to be removed and holding a Public Hearing prior to being done.

Art Tucker has sent the inquiry into RSA 38:27 and received a lengthy response from Attorney Crean. More work will be needed on the details for establishing assessments on vacant lots before proceeding. Art is preparing a presentation on this subject for the Water Advisory Board next week for their review.

7. Signature Items

A letter to Glen Builders requesting their engineer certify that the Cover-All building erected during construction last summer meet the safety requirements as outlined in the contract is signed.

A letter to the home owners of 13 Burgdorf regarding water run off from the driveway onto the road is reviewed. Updates to the wording are made, and the letter is signed.

A driveway permit for construction is signed for 1 Aspen; map 113 lot 38. The condition that there be no changes to the water flow in the area is added.

8. Correspondence

A copy of the letter Attorney Dan Crean sent to the managers of the Coleman Tower site has been received.

Information on an alternative energy supplier, Glacial Energy, is distributed for review. Mike Smith questions if this would be worth looking into and it is determined the information will be kept on file. Mike also mentions that Paul Fluet(engineer), has suggested adding wall insulation to the pump houses v. a full energy audit.

9. Administration

Information on the difficulty in obtaining the bond based on the funding change to 50% water fees and 50% taxes is reviewed. The wording change has required that at least 50% of the bond will be a revenue bond. These bonds are more difficult to obtain. Dinah Reiss(Treasurer), will contact the NH Bond Bank as that would be the source for a revenue bond. She will advise as additional information is received.

Payroll report is reviewed and signed.

At 10:45 Gloria Aspinall makes a motion to recess the meeting and reconvene at the intersection of Grachen Drive and Grachen Drive Extension. Art Tucker

seconds the motion and the motion passed. Site visit completed and at 11:30 Mike Smith makes a motion to adjourn the meeting, Gloria Aspinall seconds the motion and the motion passed.

Respectfully submitted,

Nancy E. Cole
Administrator