

VILLAGE DISTRICT OF EIDELWEISS COMMISSIONERS MEETING

April 19, 2010

The Board of Commissioners met on Monday, April 19th, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall and Art Tucker. Also present were Peter Craugh (Moderator) and Steve Pannone(Highway). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Mike Smith.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.

2. Accounts Payable

28 items for a total of \$22,706.05. Check payable to Gloria Aspinall is for the purchase of the extension ladder.

3. Minutes

The minutes of April 12 were reviewed. Gloria Aspinall corrects it is the *outlet* of the dam where the sleuth way will be checked for the 10' of clearance. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

4. Highway Department

Steve Pannone begins his report with an update on the repairs to the backhoe. Estimated cost savings on parts and labor is over \$2,000 to date. It is not yet completed, there are some additional parts that have not yet come in. Bearings and gears being replaced while machine is apart and being worked on. More cost efficient to replace worn parts while apart than to disassemble again. Overall, though it is increasing down time now, it will save the District in the future. Steve continues with a report on last week's activity. Grading and raking were done. The sander is now being removed from the Duramax for the summer. The Flag was caught up and not unfurling with the wind. It was taken down to be freed and put back up. Two boards were put into the dam. Steve questions if the water is too high for the loon to nest. Mike Smith informs Steve that the nesting area is wet. One board will be removed. Eidelweiss Drive was worked on last week and stone was added after grading. Huttwil was graded and raked. The water at the Lodge was turned on and a leak was discovered beneath the kitchen faucet. The tubing running water to the scenic vista was noticed to be cracked. Gloria Aspinall will contact Rich Sholtanis and ask him to check this out. It was also noted the faucet is missing from the water spicket at the vista. Steve

Pannone continues his report with additional areas graded and raked last week including Burgdorf, Konstanz, and Grisson. The rock was replaced on Eidelweiss Drive and the cones protecting the area removed. 3-4" of wet, heavy snow fell Friday night into Saturday morning. A crew was in from 2am to 6:30am for salting and plowing. Due to the lateness of the season, many of the dirt roads were too soft to plow. Madison allowed the District to use their loader for the weekend for the snow. This week, additional grading and raking will be done. Backhoe repairs will continue. Art Tucker questions a registration listing he was given and it is explained. Gloria Aspinall states that due to the cold temperatures and snow on the edges of roads, the beginning of crack sealing has been moved to next week. The list of roads for crack sealing is reviewed. The list of roads for ditching is then discussed. Steve Pannone questions if a bobcat is being rented or purchased and is informed the plan will be to rent. Should a used one become available that is in good mechanical condition, purchase may be considered. Local papers, etc. will be checked. Joe Calitri will be scheduled to operate the bobcat as the Board was pleased with the work he did last summer. Wendall Dicey and Larry Chase will be handling the crack sealing.

Mike Smith questions Steve as to the re-emergence of pot holes after grading. Steve informs Mike that due to the poor nature of some of the road beds, the depth to which the grader can be used is limited. Wet areas have holes come back quicker. The road beds would need to be redone for a complete fix. Art Tucker adds that when some of the roads are redone, fabric should be considered for the wet areas to help reduce the amount of water in the road itself and therefore reduce potholes. Art Tucker also mentions to Steve that rocks from the salt shed site excavation could also be used to help rebuild the wall on Burgdorf.

5. Appearances

Peter Craugh states that he noticed the photo cell for the light at the mailboxes is going bad and he could replace it if the Board would like him to. Art Tucker questions if a small light for the bulletin board could be added at the same time. Discussion turns to the street light at the corner of Huttwil. Gloria Aspinall asks Mike Smith for an opinion about this light: Art Tucker is in favor of removing it, Gloria Aspinall is in favor of keeping it. Peter Craugh suggests moving the light to the bulletin board side of the intersection. This will be looked into as it would maintain light at the intersection and cast light onto the bulletin board. Peter Craugh questions the light at the flag pole and the possibility of placing the light for the Flag on the telephone pole on the same side. Gloria Aspinall states that using that pole for the spot light could blind persons coming around the corner and would also send light across the pond towards persons houses. Gloria adds that a decision needs to be made by the Board prior to the Public Hearing. Both Mike Smith and Art Tucker agree to keeping the Huttwil street light, but placing it on the other side. Availability of a pole will be checked.

6. Commissioners Reports

Mike Smith reports that Ralph Lutjen of the Water Advisory Board has responded to Art Tucker's presentation. He has a list of concerns related to the proposal which should be addressed by the Attorney. Jung Frau pump house upgrades are complete and

Reinach pump house upgrades are near completion. These will be finalized next week. George Fadden was asked to estimate the cost of a dry well to house the equipment for the DPW well. Cast in place tank expected to cost \$3,600. This will be needed for installation of the SCADA system. Mike requests a status update on the audit and is informed that all information from the District has been sent. Audit is in process.

Gloria Aspinall reports that she is moving forward with the street lights. Contact has been made with PSNH. The extension ladder will be purchased this week and the screens will be installed into the office windows, as well as the windows being cleaned. The lock boxes for the keys have been installed and there is a full set in the office lock box. David Rowe has checked the sleuth way and it is clear. Gloria states that she would like to hold the public hearing on the street lights on a Friday night at the Lodge. She suggests that an open forum discussion for funding of the water system also be held. Mike Smith suggests opening with a Commissioners meeting, followed by the Public hearing and then the open discussion. The next Water Advisory Board meeting is scheduled for May 17 and will be discussing funding options. Opinions and ideas from that meeting could also be discussed. Art Tucker adds that Ralph Lutjen is working on some funding option ideas. Gloria Aspinall adds that if it is deemed necessary, the Attorney may be asked to attend. Art Tucker adds that the work needs to get done, finding a solution for the funding issues is a priority. Discussion turns to scheduling, and early June seems best.

7. Signature Items

A letter drafted to Mr. Ed Foley summarizing the recent reviews of the water issues on Map 113 Lot 60 is reviewed. **Mike Smith makes a motion for the Commissioners to not recommend classification change for Grachen Drive Extension, Gloria Aspinall seconds the motion and the motion passed.** The letter will be updated prior to signing by the Board.

A letter to PSNH and Asplundh Tree in regards to logs left in ditch lines and road damage is signed. Photos of the issues are included with each.

8. Correspondence

LRGH Occupational Services has sent notification of a price reduction on drug testing.

Jay Buckley has requested a small amount of the loam for the entrance garden. Art Tucker discusses the status of the loam. An inquiry was made for screening the loam, but was unsuccessful. It will be expensive to have someone move the entire pile. Logs and large rocks should be separated out. Mike Smith suggests contact with Bob Wirling for a cost estimate. He believes it will need to be sifted before anyone would be interested in taking it. Gloria Aspinall questions if the backhoe should be used to deliver the loam to the entrance. Art Tucker adds that one load should be enough. Mike Smith mentions liability of persons entering the site to take loam on their own. This should not be allowed to occur. The backhoe will be used to deliver the loam once the backhoe is back in service. If possible, the loam should be sifted first. If not sifted, then care will need to be taken when loading the backhoe bucket so as to minimize any rocks or debris. Peter Craugh adds that opening the site could indeed lead to liability

issues. Permission for one person to enter could be misconstrued as general permission to enter. Art Tucker adds that a destination of the screened loam would need to exist to proceed. He is trying to look for persons who would have room to stockpile the loam once sifted. Gloria Aspinall states that an email will be sent to Jay stating the District will deliver once the backhoe is in service.

Building appraisals for the insurance policy will be the week of May 10.

The NH Municipal Legislative Bulletin is reviewed.

Monthly bacteria testing results have been received and are in compliance. Monthly sodium and chloride testing began last month. Results will be distributed next week.

Attorney Dan Crean is at a conference this week, returning April 25th. Art Tucker will forward his presentation and documentation for implementation of RSA 38:27 for review. Questions will also be forwarded. A conference call is scheduled for Monday May 3 following the Commissioner's meeting.

The request to Glen Builders' for engineering certification of the Cover-All building has been verbally denied. Art Tucker would like to send a letter to the issuers of the Performance Bond with a copy of the contract stating the contractor is in default. The Performance Bond has been pulled for review. The District must have certification that the salt shed is safe to use and enter. Mike Smith states that this letter should come from the Attorney, he should be involved with this type of claim. An outline will be drafted and sent to Attorney Crean so that he may correspond with the issuers of the Bond.

ICS, the company which will be installing the SCADA system, has sent a request for the FCC license to be signed. The Administrator will sign the form and return it. Discussion turns to payment for the SCADA installation. Mike Smith states that the agreement is 50% upon delivery of all equipment, 50% once job is complete. Peter Craugh questions if this includes drawings of the updates being done to the pump houses. Paul Fluet, engineer, has the information on all aspects being installed. Peter asks if schematics are being produced. Mike will discuss with Scott Hayes, water system operator, the need for as built when the pump house upgrades are complete.

9. Administration

Treasurer Dinah Reiss has sent an email asking if the Board would like her to pursue a TAN note. **Mike Smith makes a motion to obtain a \$100,000 TAN line of credit, Art Tucker seconds the motion and the motion passed.** Dinah will be notified.

The Payroll report is reviewed and accepted.

At 10:40am Gloria Aspinall makes a motion to adjourn, Art Tucker seconds the motion and the motion passed.

Respectfully submitted,
Nancy E. Cole
Administrator