

**VILLAGE DISTRICT OF EIDELWEISS  
COMMISSIONERS MEETING**

**May 24, 2010**

The Board of Commissioners met on Monday, May 24<sup>th</sup>, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall and Art Tucker. Also present was Steve Pannone(Highway), Bob Simonds and Dave Miller of Glen Builders, Scott Hayes(Water System Operator) and Dominic Carelli of ICS via phone. The meeting was taped by videographer Tim Hughes.

**At 9:00 am the meeting was called to order by Chairman Mike Smith.**

**1. Agenda**

**Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.**

**2. Accounts Payable**

16 items for a total of \$31,060.14. Of note is a \$20,000 transfer to the payroll account.

**3. Minutes**

The minutes of May 17 were reviewed. Mike Smith corrects a spelling error on the last page. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

The minutes of May 18 were reviewed. **Gloria Aspinall makes a motion to accept the minutes as presented, Art Tucker seconds the motion and the motion passed.**

**4. Highway Department**

Steve Pannone reports on last week's activity. Approximately 500 gallons of Magnesium Chloride was used for dust control on Monday. The pump was cleaned prior to use. All rafts have been placed. The birch tree that was down at Porridge Shore Beach has been removed as well as the stumps. The downed tree on Como was removed. Rocks were removed from Boulder Beach. The chain for Eidelweiss Beach was painted and put up. Thisis was worked on. The DPW yard was cleaned up. Loam was moved to the Veteran's Memorial. Grison Road was worked. West Bergamo was worked on, areas need to be finished this week. Cold patch needs to be picked up and stored at the summit until the yard at the equipment garage is ready. The grader blade needs to be changed. New blade has already been purchased. Art Tucker asks Steve to spread the hay bales out back. The POW/MIA flag is to be put up on Friday for Memorial Day weekend. Mike Smith asks Steve to put back one board at the dam. Steve will get this done. Steve finishes his report with the information that the lock boxes are set and the one for the water department has been installed.

## **5. Appearances**

**At 9:40am the Board of Commissioners recessed to await the arrival of Bob Simonds and Dave Miller of Glen Builders. At 9:55 the Board reconvened for the scheduled meeting.**

Bob Simonds and Dave Miller of Glen Builders have scheduled this meeting with the Commissioners to discuss ongoing issues with the salt shed and equipment building. Art Tucker discusses the wet area in the water department storage section. Bill Ingram of Glen Builders has reviewed the situation. The garage door is not sealing properly. The fire department access road around the building needs to be graveled. The most important issue to the Commissioners is the safety notice that was received from Cover-All citing safety issues with the building as related to wind and snow loads. Art Tucker reviews the language within the contract with Glen Builders which states they are responsible for the certification that the building is within the guidelines of wind and snow load for Carroll County NH. He informs Glen Builders that a third party engineer, paid for by Glen Builders, will be required to certify that the building meets the code. He also states that the soil beneath the salt shed must also be certified as the foundation blocks are not level in the front right hand corner. The issue of occupying the building safely must be addressed. Bob Simonds informs the Board that the door will be adjusted on the equipment building and solid fill will be added for the drive area. He also states that the soil certifications have been done, they are awaiting the engineering stamps. He continues that he is unsure of how to address the safety notice from Cover-All. Given that Cover-All has sent the notice that their buildings may not be safe, he questions if any engineer would ever certify the structure. Mike Smith states that it is understood the issue is with Cover-All. Art Tucker adds that the third party engineering of the building must be done. The District must know the building is safe to occupy and is requesting that Glen Builders, as General Contractor, pursue the engineering certification. Bob Simonds states that he does not believe that an engineering certification can be obtained. Dave Miller adds that a structural engineer would need to have access to the engineering information from Cover-All, and since that cannot be obtained, a structural engineer will most likely not be able to certify the building. Art Tucker responds that an engineer will be required to certify the building is safe to occupy, or that the District will seek intervention from the surety company via the Performance Bond on the project. Bob Simonds states that the District was supplied with the building it asked for. Art Tucker cites C-1.2, General Conditions of the Contract which states all building options submitted must meet the building code. Mike Smith informs Glen Builders to fix what they can within the next couple of weeks, while developing a plan for the Cover-All safety issue. Glen Builders will be scheduled for a follow up appearance on June 7 at 10am. All other issues are to be resolved prior to that meeting. At 10:10am. Bob Simonds and Dave Miller leave the meeting.

**The Board of Commissioners recessed for 20 minutes to await the 10:30 scheduled conference call with Dominic Carelli of ICS, the SCADA installation contractor. Water System Operator Scott Hayes joins the meeting for this call. Dominic Carelli joins via telephone call in.**

Mike Smith asks if a spare thermostat has been ordered. Scott Hayes has not yet gotten one, but this will be ordered. Scott will also order a spare leak detector from R. E. Prescott. Dominic Carelli is asked for an outline of the installation. Dominic informs the Commissioners that the FCC license has been obtained and the radios have been ordered. He plans to begin installation on June 7. Mike Smith questions spare parts. Spare parts are quoted at \$2,900 and include an extra PLC, TSX radio and TC9 radio. Dominic will obtain the spare parts. An additional thermostat will be ordered to have a spare. Dominic informs the Commissioners that the installation for the infrastructure should take one week, the finalizing of the connections and software installation and training will follow. He anticipates three weeks total job time. Mike Smith states that he would like the job complete prior to July 4<sup>th</sup> weekend. Dominic Carelli outlines the installation of the equipment at the pump houses: Summit, Chocorua, Oak Ridge, Muddy Beach, Jung Frau, Reinach, (or possibly Reinach, Jung Frau) and the DPW is last. Dominic stresses that the DPW site and Reinach site are the primary and most important system link. Mike Smith informs Dominic of the current construction ongoing at the DPW site with the addition of the vault for the meter. Scott Hayes updates Dominic on the work stating that the lines are in, but the connections will not be done until Dominic is here. Mike Smith asks Dominic for warranty information and is informed that there is one full year of warranty, the full duration of the manufacturer's warranties against defects will apply, and then the maintenance contract will apply. Mike asks if a formal contract will be forthcoming, and Dominic replies that he will inquire and forward if needed. Mike Smith requests that Dominic send a contract and include a payment schedule. Dominic Carelli inquires if Scott Hayes will be in attendance for the installation. He likes to have the operator present, at least a few of the days. Scott Hayes will coordinate scheduling with Dominic. Peter Craugh, Moderator and Water Advisory Board Member, will be informed of the schedule so that he may also attend to view the installation procedures. The call with Dominic Carelli ends.

Scott Hayes is asked about the status of the vault installation at the DPW and replies that excavation is anticipated to start on Wednesday. Gloria Aspinall informs Scott that the key to the pump houses is now stored in the lock box in the equipment garage should he need the spare. Scott informs the Commissioners that the Sodium Bicarbonate system is not working. He would like to avoid correcting this in the current pit at the DPW well as it is dangerous to work on chemicals in that space. Mike Smith asks Scott if he will be able to fix it in the new vault and is informed yes. Scott continues with the information that the spreader tank used for the magnesium chloride on the roads may need to be used to drain down the sodium bicarbonate tank. The last resort would be to dump the tank, and this would require permission from the State. Scott will continue looking at the options and advise the best route to correct this issue.

## 6. Commissioners Reports

Mike Smith has received a revised price on the vault for the water meter to be located in the DPW yard near the well. Revised price is \$4,959.00. Mike would like approval to proceed so that they may start this week. **Mike Smith makes a motion to install the cast-in-place vault at a price of \$4,959, Art Tucker seconds the motion and the motion passed.** Gloria Aspinall questions Mike if a contract has been signed yet and

Mike informs her this was done previously. A conference call with Dominic Carrelli from ICS is scheduled for 10:30 this morning. Items to be discussed will include the installation of the SCADA system start date and the obtaining of spare parts. Mike questions the status of the tennis court lot, and Gloria Aspinall reports that Attorney Laura Spector has sent through a follow up for this. Mike asks of the status of the audit and is informed it is complete and being sent for printing. Mike then requests a follow up for the information to obtain the CAD disks Ron Briggs will need to price the as built drawings for the water system. Nancy will follow up on this. Three quotes should be obtained, the pricing of the disks will dictate how many sets can be purchased.

Gloria Aspinall reports that David Rowe will be taking the inventory of parts for the temporary salt shed structure. She also states that she would like to see the mag chloride tank moved. The cost of secondary containment system is being looked into. Mike Smith adds that he would like to see a variety of options for the secondary containment, including diamond plate welded. This will be looked into. Art Tucker adds that the tanks should be secured and covered as well. Gloria Aspinall reports that there is a broken picnic table at Geneva Beach that needs to be removed. A new one will be needed to replace it. David Rowe will be starting on the beach cleaning this week. Gloria adds that she will be attending the EPOA meeting this Saturday and will deliver the Commissioners' report.

Art Tucker reports that Glen Builders will be coming in for the 10:00 meeting to review the status of the salt shed and equipment building concerns.

## **7. Signature Items**

An acceptance of proposal letter is signed for R.F. Wirling Equipment. Bob will begin the site work behind the equipment building today. The e-mail from Paul Fluet confirming no DES permit is needed for this job will be included.

## **8. Correspondence**

Peter Craugh (Moderator) has sent an email questioning the establishment of a flow switch alarm for the new SCADA system.

Granite State Analytical has sent the monthly sodium and chloride results.

M & K Diving has sent a brochure about water tank cleaning via diving.

Attorney Laura Spector has requested an update on the status of the pending sale of the tennis court lot from the perspective buyer's Attorney.

New Hampshire Municipal Assoc Legislative Bulletin has been received.

## **9. Administration**

**At 11:00am Gloria Aspinall makes a motion to enter Non-Public session pursuant to RSA 91-A:3 II(a) to discuss an employee issue, Art Tucker seconds the motion and the motion passed unanimously via roll call vote.**

**At 12:55pm the Board of Commissioners re-entered public session. Art Tucker makes a motion to seal the minutes of the Non-Public session, Gloria Aspinall seconds the motion and the motion passed unanimously. Gloria Aspinall makes a motion to adjourn the meeting, Art Tucker seconds the motion and the motion passed.**

Respectfully submitted,

Nancy E. Cole  
Administrator