

**VILLAGE DISTRICT OF EIDELWEISS  
COMMISSIONERS MEETING**

**June 28, 2010**

The Board of Commissioners met on Monday, June 28<sup>TH</sup>, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall, and Art Tucker. Also present was Wendell Dacey of the Highway Department. The meeting was taped by videographer Tim Hughes.

**At 9:05 am the meeting was called to order by Chairman Mike Smith.**

**1. Agenda**

**Art Tucker makes a motion to accept the agenda as presented, Gloria Aspinall seconds the motion and the motion passed.**

**2. Accounts Payable**

**3. Minutes**

The minutes of June 21 were reviewed. The clarification of 'lower' St Moritz is added to page 3. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

**4. Highway Department**

Mike Smith introduces Wendell Dacey as the temporary assigned Foreman for the Highway Department. Art Tucker outlines Wendell's credentials, which include heavy equipment repair, road work, plowing, towing and having run his own company for many years. Wendell reports that the department has been working on the equipment, all of which was in need of repair. The roads are being raked, and culverts are being shoveled out as needed. Picnic tables have been built, and will be on the beaches for July 4<sup>th</sup> weekend. Trees will be trimmed as road work is done in most areas of the District. Upper Lakeview and the broken edge of Oak Ridge have been reviewed and will be repaired. Middle Shore will be graded and ditches cleaned out once repairs to the grader are complete. There will be additional part timers added to the department, and they will be used for various projects. Mike Smith questions Eidelweiss Drive pot holes and Wendell responds the area will be raked out today. Mike also mentions litter around the District and Wendell informs him that any litter seen by any employee will be picked up. Wendell discusses the need for personnel to be available in order to accomplish what needs to be done. Art Tucker mentions that the budget will need to be watched for best overall results. Wendell reports that in order for the department to deliver the desired results, at least 4 persons must be available to work. Budgets will be reviewed on July 12 for review of dollars available. Wendell informs the Board that he would like to bring personnel on board for setting up the temporary salt shed structure behind the new equipment building. He is also working on establishing the

secondary containment system for the fuel tank. Art Tucker advises Wendell that the Board appoints personnel. They would like Wendell to interview potential part time personnel and make recommendations. Mike Smith adds that he would like to allow Wendell to handle this entirely as he is the one with whom the persons would be working. He would like the Board to establish base rates and watch the budget. Wendell responds that he plans to rotate part time personnel to control hours worked. He will be overlapping part timers for the best result in project completion. He advises that the picnic tables will be ready for this weekend. Art Tucker informs Wendell that the trucks look good; every vehicle has been cleaned and overhauled. Gloria Aspinall informs Wendell that she received a compliment on the work done to lower Oak Ridge. Wendell states that some additional work is still needed on that section, and it will be completed this week. He also reports that culverts are being shoveled out as road work is done. Mike Smith informs Wendell that the District's engineer, Paul Fluet, will be in the District tomorrow. When he is done with the review of the pump houses he will be doing, he will contact Wendell to look at the culverts experiencing problems; specifically Big Loop, playground intersection on Eidelweiss Drive, and the area washing out near the culvert on West Bergamo. Gloria Aspinall informs Wendell that a full listing of all culverts was done approximately 10 years ago. She will try to locate. Wendell states that he would like to mark the culverts locations. He suggests using either wooden or metal stakes, about 300 would be needed. Wooden stakes would be more cost effective. He has also purchased bails of hay which will be stored at the cabana. He purchased bulk quantity at less than \$2 per bail. The last bail of hay purchased by the District cost \$7. He states he is watching expenditures closely, and price shopping for everything purchased. He is also looking for a larger, used truck. This would allow the District to much more effectively haul gravel, etc. The current trucks cannot haul effectively as they have a low gross vehicle weight and are not made for that. He updates the Board on safety program initiatives in place: reflective safety vests, hard hats(with visors when warranted), safety glasses at all times, enforcement of the seatbelt policy, wearing of proper back protection, and heavy duty construction boots have all been implemented. A road list will be developed for the highway members to use as a check list for work done on any given day. Overtime last week is questioned, and Wendell advises that there was a washout on Thursday afternoon as well as a water break; both left serious ruts which needed to be worked on prior to the weekend.

## **5. Appearances**

At 10 am, Bob Simonds and Dave Miller of Glen Builders join the meeting. They are given a copy of the minutes from last week's meeting for review. Mike Smith informs Glen Builders that the Board is not pleased with the information received from Glen last week. He advises that the Board will be notifying the Surety Company that they are considering declaring contractor default. The safety issue with the salt shed must be resolved, and to do so the Board must hire an outside structural engineer. Glen Builders will be obligated to cover this cost. Mike acknowledges that Glen does not agree. Dave Miller advises that Glen Builders have not paid Cover-All secondary to this issue. Art Tucker mentions the need to complete the soil and foundation engineering. Bob Simonds states that this is being worked on by Bergeron and questions why Bergeron would not be used for the structural engineering as well. Mike Smith informs him that in order to best protect the District, it has been deemed necessary to use an

independent engineer. The District is obtaining numbers for an estimate. Art Tucker adds that the scope of the engineering must include protection for liability. Discussion turns from the salt shed to the equipment garage. Bob Simonds states that he has checked the building and it is dry. Art Tucker responds that it has been dry and that it looks good. Art mentions the possibility of putting an awning over the doors for additional protection. Bob Simonds questions if there is any touch up paint for the panels so that they may finish the repair by fixing some small scratches. This will be done.

## **6. Commissioners Reports**

Mike Smith reports that the break on Jung Frau has been repaired. There was also a break on St. Moritz that was repaired. Mike addresses safety concerns related to the work on Jung Frau. A resident drove very closely to the edge of the hole in which people were working. The road was not properly barricaded or noticed for the ongoing work. This will be addressed with Scott Hayes. Mike also reports that Paul Fluet, engineer, will be in the District tomorrow with Lee Carroll, engineer. The pump houses will be looked at for the upgrades needed. The SCADA install is going well and is nearing completion. The relays that would allow reading of the pump status (on/off) were priced out and will cost \$1,200. Dominic Carelli of ICS has suggested an alternative way in which to record the data. He can have this installed for approximately \$700. **Mike Smith makes a motion to increase the ICS allowable contract amount by \$700, Art Tucker seconds the motion and the motion passed.** The computer for the system came in Friday and has been set up downstairs. Dominic reports it is working well.

Gloria Aspinall advises that she has delivered the letter to the Chocorua Office for PSNH. The work order should now be produced and the street light upgrade scheduled. She is still attempting to gain information on who pays for the street light located at 51 Huttwil. She requests an e-mail be sent to the EPOA notifying them of the chosen locations for the canoe racks, one will be placed at Geneva Beach behind the current rack, and the other is to be placed at Porridge Shore Beach. Mike Smith questions if Gloria has completed the sets of keys for the lock boxes and she advises that she is finishing up with that.

Art Tucker discusses the Jungfrau water repair. An extensive area of the District was without water while the repair was completed. Art mentions that there was some difficulty locating isolation valves. Mike Smith adds that an isolation valve will need to be added in the vicinity of Jungfrau and Appenvel. This may be coordinated with the Jungfrau to Reinach Forced Main Water Project scheduled for this fall. There was difficulty getting the sump pump to work at the site, George Fadden used his. Art comments on the importance of equipment reliability and Mike Smith concurs. Art states that he believes the area effected by the leak on St. Moritz was also extensive and could possibly have been reduced by additional isolation valves.

## **7. Signature Items**

A letter to Ron Frizzell, Coleman Tower Site manager, requesting the removal and

replacement of the dead plants around the site is signed.

A letter requesting assistance from Bob Babine, Code Enforcement Officer, on the clearing of lots across from 6 Presidential View is signed. The lots have been cleared in violation of the zoning ordinance.

A letter to the owner of 6 Barden Place to re-plant the required footage between lots and to clean up the remainder of the lot is signed.

A letter to the bonding company stating intent to declare Contractor Default on Glen Builders over the salt shed Cover-All safety notice is signed.

## **8. Correspondence**

A strategy outline from Attorney Dan Crean relating to the Cover-All Safety notice on the salt shed is reviewed.

A conservation update from the Green Mountain Conservation Group's Summer 2010 Watershed News is reviewed. Discussion on sending a letter to Madison about actively pursuing an Aquifer Protection Ordinance via the NH State model referenced in the article. Letter of request to pursue will be sent to the Conservation Committee.

Paul Fluet, engineer, has scheduled a visit to the District to review the pump houses on June 29. Paul will also review culvert and road issues during his trip.

NH Dept of Health has issued an alert for tick borne diseases.

An e-mail granting permission to the EPOA to add an outlet at the mailboxes is reviewed.

## **9. Administration**

The renewal schedules for the property insurance are reviewed. The schedules will be updated to remove duplicated pump houses. The front runner rake will also be removed.

A rent check from AT&T plus an additional \$125. has been received for the Coleman Tower Site.

The payroll report is reviewed and accepted.

**At 10:45am Gloria Aspinall makes a motion to enter non-public session pursuant to RSA 91-A:3 II (a, e) to discuss an employee issue and a legal issue. Art Tucker seconds the motion and the motion passed unanimously via roll call vote. No additional public information will be discussed.**

**At 12:55 Gloria Aspinall makes a motion to adjourn the meeting, Art Tucker**

**seconds the motion and the motion passed.**

Respectfully submitted,

Nancy E. Cole  
Administrator