

**VILLAGE DISTRICT OF EIDELWEISS  
COMMISSIONERS MEETING**

**July 12, 2010**

The Board of Commissioners met on Monday, July 12<sup>TH</sup>, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall, and Art Tucker. Also present were Wendell Dicey (Highway Dept), Ed Bisson(Rockhouse Mountain), and Peter Craugh(Moderator). The meeting was taped by Tim Hughes.

**At 9:00 am the meeting was called to order by Chairman Mike Smith.**

**1. Agenda**

**Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.**

**2. Accounts Payable**

40 items for a total of \$42,947.51.

**3. Minutes**

The minutes of June 28 were reviewed. **Art Tucker makes a motion to accept the minutes as presented, Gloria Aspinall seconds the motion and the motion passed.**

**4. Highway Department**

Wendell Dicey reports that the department is still working on the equipment. The grader should be done this week. Upper Oak Ridge road and Upper Lakeview Dr are to be reviewed. Wendell would like to have the pavement ground on site. This allows the materials to be immediately available for reuse. It is more cost effective than having it hauled. The plan includes doing ditch work at the same time as the other road work. He is also obtaining a quote to have the pavement ground for lower St. Moritz. This will also be done on site. The secondary containment system for the diesel fuel tank at the equipment garage is expected to be installed today. Filling the tank at bulk rate will be an additional cost saving measure. It also saves time when the fuel is available here. Mike Smith advises that none of the areas mentioned for grinding of pavement can be re-paved until after the water lines are replaced. Wendell advises the work planned will preserve the roads until they are completely done over. The planned work is for safety reasons secondary to the conditions of the roads. The total for all three areas will be just over \$10,000. If all three locations are done, Perm-A-Pave will offer a discount bringing the total to \$8,500. Wendell continues with the information that the current trucks are not capable of effectively hauling and having the pavement ground in place is an additional cost saving measure due to the number of loads that our trucks would have to move. He states he will need 4 persons working during this time frame and

each section is anticipated to take 5 days. The work will be ordered upon authorization from the Board. The roller is being picked up today from Madison. Wendell requests to be included in the development of any specifications for any paving jobs within the District. He states that on most roads, there is not enough base and he would require additional base added to any future job. Mike Smith questions if our equipment will be used on the three jobs and is informed yes. Only the grinding will be from an outside source. Mike then questions how long it will take to mobilize once approval is given. Wendell states he was informed by Perma-A-Pave that they are flexible and could begin without much notice. Art Tucker asks Wendell about the status of the backhoe and is informed that the mechanic has stated it is OK to use the machine. The metal shavings found in the fluids are most likely from the breaking in of the new gears. This will be watched closely. Oil and filters are now stocked in house so they are available when needed. Art then questions the status of the grader. All hydraulic lines have been replaced. The blade still needs to be changed and there is some throttle work that needs to be completed prior to use. **Gloria Aspinall makes a motion to proceed with the grinding of the pavement as outlined by Wendell Dicey, Art Tucker seconds the motion and the motion passed.** Mike Smith advises Wendell to request an insurance certificate prior to authorizing the work. This will be done. Wendell advises that he has been checking around for a used truck. He advises that a new truck could be obtained under a 5 year lease to own. Mike Smith advises that there cannot be a long term lease without voter approval. There is currently \$158,000 in the Highway Equipment Capital Reserve Fund. Wendell states that he is looking at one truck, complete with sander body, wing and plow. This truck is a 10 wheel International. He confirms that this truck would be bigger than an 8500 series vehicle. Art Tucker explains that the current trucks are too light to haul effectively in the summer and too light to push back the snow as needed during the winter. A truck that is effective year round is needed. Gloria Aspinall questions the handling of a larger truck within the District and Wendell advises that there will not be anyone on staff who is unable to handle the truck. All employees need to be able to multi-task as needed. Mike Smith advises Wendell to bring the information to the Board when he chooses the truck. Gloria Aspinall questions if the ditching that needs to be done this summer will be scheduled once the grinding project is complete. Wendell advises that the roads will be ditched concurrently with other work. Art Tucker comments that he likes the idea of re-using the materials that can be re-used to reduce purchases and wear & tear on the trucks. He also notifies Wendell that Bergeron will be digging test pits around the salt shed for the needed soil tests. Wendell will make sure the areas dug up are properly compacted when Bergeron is done. Mike Smith informs Wendell that Jungfrau, Aspen and Reinach will all be involved in the upcoming water pipe replacement. He requests the areas be reviewed for any needed ditching. He does not want the water project to effect needed road work. The surveyor will be marking the area either today or tomorrow. Wendell would like to know where the project will cross the roads, and approximately when. He will watch the areas as the project proceeds. Wendell continues with the information that the barricades needed have been made and will be painted this week. He adds that he would like to hire a young man who has expressed interest in working to do some weed wacking at many intersections which are overgrown. He also reports that the dam has been checked and the fix is holding well. Mike Smith advises that once budgets are reviewed, they will review with him to determine if there is money available for an additional person. Gloria Aspinall advises

that she would like to have a meeting with Wendell and Art Tucker to review the bid specifications for Middle Shore near Geneva Beach. Art Tucker states he will be unavailable the end of this week, possibly early next week for the meeting. He will work on the contract document portion. Wendell informs the Board that the piping around the cabana area will be moved this week. He has leveled a spot out back to store it. David Rowe will be contacted to clean up the cabana area and overlook once the piping is moved.

## **5. Appearances**

Ed Bisson of Rockhouse Mountain Property Owner's Association has joined the meeting to request the District establish a water line from Muddy Beach Well to the first pump station in Rockhouse Mountain. They have had a well collapse and a pump failure on the back up well. They are in need of a water source. They are working through NH DES for an emergency well approval. Ed informs the Board that they anticipate the drilling for a new well to begin as early as today. This should be in service within two weeks, but in the meantime would appreciate any assistance that can be given. He states that if the Board approves a connection, approximately 27 houses could be fed. 20 of these are full time users, 7 are occasional users. He realizes that they may be close to on line with the new well prior to the establishment of a connection but would like the District to establish a connection just in case. Mike Smith advises Mr. Bisson that Scott Hayes, water operator, has advised the connection could be established in a few hours. Mr. Bisson is informed that the District was told they must first obtain approval from the Public Utilities Commission(PUC) prior to establishment of the connection. Mike also informs Mr. Bisson that the District would need to put a daily usage amount of 10,000 gallons only and Mr. Bisson responds that should not be an issue, he anticipates usage at a lower rate than that. Mike states that provided the Board agrees and the PUC approves, there would be a charge of 1.5 cents per gallon with an availability fee of \$500 per week or any portion thereof. The District would reserve the right to sever the connection should the District's water supplies begin to run low. Peter Craugh questions if Rockhouse Mountain would be responsible for the connecting line from Muddy Beach in case of break. Mr. Bisson states that they would take responsibility from the connection to our line. Art Tucker asks Mr. Bisson if their production of water is getting any better now that the holiday weekend is over. Mr. Bisson advises that it is slowly getting better. Rockhouse Mountain water users are in conservation mode - outside water restrictions will remain in place until the new well is complete and the tank refilled. A letter outlining the District's offer for connection is reviewed and Gloria Aspinall requests a line be added that states Rockhouse Mountain will be responsible for the line from the Muddy Beach Well to the Island Drive Station. Mr. Bisson agrees and is aware this cannot be acted upon until approval from the PUC is obtained.

## **6. Commissioners Reports**

Mike Smith reports that the surveyor for the bridal path is expected to be in the District later today or tomorrow. He will notify Mike when the path has been marked. The pre-bid meeting for the Jungfrau to Reinach Forced Main project is this Friday at 2pm in the office. Questions will be answered, or referred to Paul Fluet(engineer) for answering.

Bids are due on July 23 and will be opened on Monday the 26<sup>th</sup>. The SCADA installation is nearing completion. Dominic Carelli believes he has located the primary issue and has corrected it. Training is scheduled for Wednesday. Peter Craugh states that he would recommend the daily water readings continue through the end of August, then be reduced to 4 times per week and slowly reduced to twice a week by year end. There are some differences in how the reporting will be done, and this will allow plenty of transition time. Gloria Aspinall adds that the checks for the sodium bicarbonate levels will also need to be included. Peter Craugh informs Gloria that the sodium bicarbonate is added once a week, sometimes twice. Mike Smith sets a review date of August 16 to evaluate the status at that point. He reports that Scott Hayes is expecting to receive and install the last of the equipment today. Mike then requests discussion on the surveying costs that will be associated with the marking of the bridal path. **Mike Smith makes a motion to approve up to \$2,700 for the survey, Art Tucker seconds the motion and the motion passed.** This cost will be charged to the warrant article. Paul Fluet has already received a verbal approval as the path must be marked before this Friday's meeting. Mike discusses the condition of the pump houses. The outside of each pump house needs to be cleared of growth. They need to be pressure washed and painted. The summit pump house also needs trim work. Mike is estimating this will cost between \$3 and \$4,000. Peter Craugh requests that the small roofs which protect the doors be fixed at the same time. The one at the summit is completely off. Mike outlines he would like the brush removed, then trim work, followed by washing and painting. The insulation in the ceiling at the summit pump house also needs to be pushed back up and covered with plastic. Gloria Aspinall suggests this be done in the fall after the road work planned is complete. Mike Smith responds that it needs to be done - he would like Wendell to schedule it using part time employee Mike Stagliano for the carpentry work on the trim. Mike has completed the pre-application for the State Revolving Loan Fund. This will be submitted just in case it is decided to go that route for funding. He requests that all Commissioners keep track of the hours spent on District work for July.

Gloria Aspinall reports that she has been keeping her hours since early June. She spent 43.5 hrs on District business, corresponding to \$6.50/hr. She will also keep her hours for July. All keys are in the key boxes. The sign for Thusis Beach has been installed.

Art Tucker reports that he is pleased with the way the Highway Dept is going. The diesel tank will be installed inside the equipment garage behind where the grader parks. The installation will be completed once the secondary containment system is placed. The throttle on the grader was sticking and will be fixed. The grader should be in good shape once that is completed. Art and Wendell Dicey reviewed drainage issues with Paul Fluet, engineer, last week. Bergdorf could be a difficult fix as it is close to an active stream. Paul is looking into the correct fix for this area. The road has been raised for a temporary fix. Recommendations and pricing is expected to be received from Paul. Peter Craugh informs the Commissioners that all combination locks have been changed, including the Lodge.

## **7. Signature Items**

A letter to the owners of 15 Jungfrau allowing them until Sept 1 to replace the water line to their house is reviewed. A typographical error is fixed and the letter is signed.

A letter to Code Enforcement Officer Bob Babine giving additional information on the issue across from 6 Presidential View is reviewed. The statement of violation of zoning ordinance code 4.6 is added and the letter is signed.

A letter to Rockhouse Mountain Property Owners Association outlining the assistance the District can offer during their water emergency was previously discussed with Mr. Bisson.

The proposal for engineering services from Tirey Associates for the salt shed is accepted and signed.

## **8. Correspondence**

A request from the owners of 51 Eidelweiss Drive to not pass on charges incurred by the District on their behalf during a recent water main break on their property is reviewed and discussed. Charges incurred by the Water Department for extra trips at the homeowner's request will be billed to the homeowner, as will the charge for the piping which was given to them.

The Water Advisory Board had been requested to review the Master Plan for input on the next project to be added. Ralph Lutjen and Mike Smith have responded. This will be discussed at the next Water Advisory Board meeting for recommendation to the Commissioners.

Paul Fluet has requested ownership information on the lot around the Jungfrau station. He has been notified it is not District property.

An email identifying the charges for the bridal path survey was discussed previously.

An email stating that the final instrumentation for the SCADA system should be received and installed today was previously discussed.

An email questioning recent water usage readings is reviewed. Scott Hayes is aware and monitoring.

An email from the EPOA requesting use of the Lodge for an ice cream social is reviewed. Permission is granted. The EPOA will be notified. They have also requested a load of sand for the playground area. It will be questioned if they will pay for the sand and delivery, or if they are requesting the District to have it delivered. The email sent to the EPOA following an earlier request for location of where to build new canoe racks is reviewed.

A NH Health Dept alert relating to mosquito transmitted diseases is reviewed.

Information received from Attorney Dan Crean advising the Commissioners on best procedures for the safety concerns on the salt shed is reviewed. This information has been shared with the property insurance carrier and they have stated no one is to enter the shed until the structural engineering review is completed.

Granite State Operator magazine, produced by the Granite State Rural Water Assoc has an article outlining stricter standards for water system testing and protections by the EPA. This article will be included in a letter to Madison committees requesting proactive actions on protection for the aquifer.

## **9. Administration**

June's monthly water usage is reviewed. Mike Smith adds that during testing for the SCADA system, it was noted that the DPW pump is not delivering the 200 gallons per minute it has been thought to be delivering. It is actually delivering only 130 gallons per minute. The spare pump purchased last fall may be installed to increase flow.

Second quarter water usage report to the State of NH is reviewed.

A release for payment of damages from the insurance company for the recent damage done to the equipment building is reviewed. Upon receipt, the insurance company will release the check.

A denial of credit from Lowe's has been received. This will be looked into

The highway and water budgets are reviewed. Wendell Dicey returns to the meeting so that he is aware of the status of the budget at the half way point of the year. No additional part time employees will be added at this point, David Rowe will be asked to clear the cabana and scenic overlook areas. Wendell advises that as road work is done in around the District, all culverts will be marked with grade stakes.

**At 12:40pm Gloria Aspinall makes a motion to adjourn the meeting, Art Tucker seconds the motion and the motion passed.**

Respectfully submitted,

Nancy E. Cole  
Administrator