

**VILLAGE DISTRICT OF EIDELWEISS  
COMMISSIONERS MEETING**

**July 19, 2010**

The Board of Commissioners met on Monday, July 19<sup>TH</sup>, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall, and Art Tucker. Also present was Wendell Dicey (Highway Dept). The meeting was taped by Tim Hughes.

**At 9:05 am the meeting was called to order by Chairman Mike Smith.**

**1. Agenda**

**Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.**

**2. Accounts Payable**

1 item for \$5,500. This is a replacement check for a check not received from May.

**3. Minutes**

The minutes of July 12 were reviewed. Typographical errors were corrected. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

**4. Highway Department**

Wendell Dicey reports that the areas around the pump houses have been cleared of brush. Trees were noted that are into the power lines. PSNH will be notified. A truck was looked at last Friday. Pictures are turned in. Truck will need an additional review prior to purchase. It has 21,000 miles. Gloria Aspinall questions if the truck is set up for a plow and wing and Wendell responds that those parts are being priced. Wendell informs the Board that he would like to hire a local young man to clear the bottom of the T111 around the buildings foundations. He could also be used to power wash the buildings and possibly paint. The summit area still needs to be cleared. Mike Smith suggests hiring the young man and allow him to work with Mike Stagliano, who will be working on the trim of the buildings and sealing holes, etc. It is expected he would work the same 24 hours per week. Wendell Dicey mentions that there are scheduled vacations coming up amongst the personnel, which will require someone available to fill in. The new person will be a laborer only. It is noted that he still needs a pre-employment physical. Gloria Aspinall makes a motion to hire the additional part timer at a rate not to exceed \$10 per hour, Art Tucker seconds the motion and the motion passed. Wendell continues his report with the information that the culverts currently outside the cabana will be moved to out back. He has set a spot for them to be contained neatly. Water shut offs will be marked as they are seen. He is waiting on receipt of the insurance certificate prior to proceeding with the grinding operation.

Upper Lakeview has been looked at again, and the footage will be different than originally anticipated. Cost will remain under \$10,000 for all three locations. The backhoe has been put back together. Mike Parsons finished his work on it last week. Fluids will be checked regularly to watch for any additional filings. The specifications for the Middle Shore at Geneva Place paving project will be reviewed by Wendell for input. Mike Smith adds that he would like to visit the pump houses to gather additional information about their condition. It is determined that today's meeting will be recessed until 9AM tomorrow for the specification review. Mike then requests Wendell have the Little Shore area raked from Eidelweiss Drive to Middle Shore. Gloria Aspinall requests Mike complete work orders for this type of work, the Board will then review and, if agreed upon, the work order would be given to Wendell. She explains that with this procedure, all Commissioners have the information as to what is expected. Art Tucker informs Wendell that the areas that have been worked on are looking good. Wendell adds that the Calcium chloride is working well for the dust control. Additional speed limit signs are being posted. Mike Smith questions Wendell if the backhoe could be made available for a couple of valve cut ins. He has received a quote for \$2,500 and he believes it could be done much cheaper in house. The Appenvel and Jungfrau valves that need to be cut in would be first. Gloria Aspinall suggests this would be a good time to begin the work orders so that the Board may review. Mike explains that a 6" valve at Appenvel needs to be done so that an isolation valve can be in place prior to the beginning of the Jungfrau to Reinach Forced Main Water Project. Wendell states that he needs notice, but that it could be scheduled. The backhoe will need to be line bored later this summer. Mike Smith states that Scott Hayes will be in touch for scheduling. Art Tucker gives Wendell a listing of all roads that can be used as a worksheet. Wendell states they will use this list for the culvert locations. Excess materials along the side of Oak Ridge are being used on Presidential View to build a shoulder. There have been some large rocks and fill materials that have been given to the District from some ongoing construction. The rocks are being used at the equipment garage to complete the rock wall holding the banking. Wendell Dicey informs the Commissioners that while Joe Dickinson is on vacation in August, the Duramax will have the U-joint and upper and lower ball joints replaced.

## **5. Appearances**

## **6. Commissioners Reports**

Mike Smith reports that the pre-bid meeting for the Jungfrau to Reinach Forced Main Water Project was held on Friday. Bids are due Friday and will be opened next Monday. A meeting will be set up for the three low bidders, the Board of Commissioners, and engineer Paul Fluet for Friday, July 30<sup>th</sup> at 10am. The SCADA system has been running the water system for the past week. Some alarms have been experienced and the set point numbers are being adjusted. It was anticipated that set point numbers would need final adjustments once the system was running completely. **Mike Smith makes a motion to disconnect the bana circuits, Art Tucker seconds the motion and the motion passed.** The tax maps needed for the 'as built's' have been received and sent to Ron Briggs. Mike would like Ron Briggs to GPS the Jungfrau to Reinach Forced Main Water line replacement. Mike then states that he would like to schedule a Water Advisory Board for next Monday, July 26. An e-mail will

be sent to the WAB members for availability. Mike then discusses vacation and questions if there is a back up plan for administrative duties during scheduled vacations. It has always been presumed that one week would not create undo havoc within the District as the answering service would take all calls. Any emergencies reported would get to the appropriate personnel, be it highway or water. Gloria checks in on the office regularly, retrieving non-emergent call log information from the answering service. Should a vacation effect a meeting, the clerk could be contacted in advance for coverage. Mike questions the fire sight on Grison. The area is not secure; there house is not boarded and the tape around the perimeter is mostly down. This will be discussed with Bob Babine for a status update and possible intervention. Mike finishes up with the information that the alarm protocol for the water system has been set and the final adjustments will be made with system installer, Dominic Carelli.

Gloria Aspinall reports that the beaches look good. She covered for David Rowe, the beach cleaner, so that he could take a day off. Fireworks were found at Eidelweiss Beach. A reminder is given that there is an ordinance within the Town of Madison that prohibits fireworks.

Art Tucker reports that the work being done by the Highway Dept on the equipment and roads is going well. Mike Smith adds that he received a compliment on some road work yesterday. Gloria Aspinall questions if the vacation request sheet for Joe Dickinson's upcoming vacation has been signed yet. Art advises he has not yet signed that. The vacation request is given to the Board for authorization. A time off request for part time employee Chuck White is also given for authorization. Both forms are signed.

## **7. Signature Items**

Vacation/time off requests for Joe Dickinson and Chuck White were signed.

Driveway permit for operation for 27 Aspen Drive is signed.

A driveway permit request for construction is reviewed. The paving has already been completed at this sight. A report will be requested from Wendell Dicey and the Board will receive permit for operation to review and sign.

A letter to the Public Utilities Commission outlining the request for water services from Rockhouse Mountain is signed. The plan for how to connect the two systems and charges from the District for this connection are also outlined.

A letter to the Town of Madison is signed. This letter has a copy to the Board of Selectmen, the Conservation Committee, and the Zoning Board. The Planning Board is added and an additional copy is signed. This request asks the Town to seriously review and consider future plans for conservation of the aquifer.

## **8. Correspondence**

The check from the insurance company for the damage to the equipment building has been received.

An update from Scott Hayes, water system operator, regarding work to be scheduled in the District has been received.

The July water testing for bacteria has been received. No bacteria present.

The Lake Assessment for Middle Pea and Big Pea has been received. All results are within compliance.

The owners of a vacant lot which has a curb stop valve has sent a request to waive the water usage fee. Mike Smith discusses that all curb stop valves are taken into consideration as a user on the engineering calculations. Art Tucker states that he would be in favor of discounting the bill. Mike states that he would like to waive the fee. Gloria Aspinall adds that her initial thought was to waive it. Gloria adds that she would like a letter to the lot owner stating that the fee will be waived for the 2010 billing cycle. However, should a driveway permit be applied for, the lot is developed or sold the bill would become due at that point. **Mike Smith makes a motion to send the letter outlining the stipulations discussed and granting waiver of the fee, Art Tucker seconds the motion and the motion passed.** A letter will be drafted for next week.

## **9. Administration**

Art Tucker questions the status of Glen Builders and the soil/foundation engineering. Nothing has been received as of today.

At 10:30am, the Board travels to the Chocorua Pump House. Trim and flashing need to be replaced. The building needs to be washed and painted. The Summit Pump House is viewed next. There is obvious water damage from the roof line affecting the insulation. There is obvious rotting at the bottom of the T-111 around the station. Trim and flashing need to be replaced, holes need to be filled, siding needs to be fixed and there is any area where it appears the roof may need to be fixed also.

**At 10:50am, Gloria Aspinall makes a motion to recess the meeting until 9am Tuesday morning at which time the specifications for the Middle Shore paving project will be reviewed. Art Tucker seconds the motion and the motion passed.**

At 9am Tuesday, Art Tucker, Gloria Aspinall and Wendell Dicey meet to review the specifications for the project. Wendell updates the base requirements. The remainder of the contract is reviewed. Bid outline to be in the paper next week, bids will be due on August 9.

**At 9:40am, Gloria Aspinall makes a motion to adjourn the meeting, Art Tucker seconds the motion and the motion passed.**

Respectfully submitted,

Nancy E. Cole  
Administrator