

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

August 2, 2010

The Board of Commissioners met on Monday, Aug 2nd, 2010 in the District Office. Present were Commissioners Mike Smith, Gloria Aspinall, and Art Tucker. Also present were Ron Frizzell(Coleman Tower Site Manager), Joe Rosenberg(resident), and Wendell Dicey(Highway Dept).

At 9:00 am the meeting was called to order by Chairman Mike Smith.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Art Tucker seconds the motion and the motion passed.

2. Accounts Payable

18 items for a total of \$9,213.26.

3. Minutes

The minutes of July 26 were reviewed. Gloria Aspinall corrects a typographical error on page 1. **Gloria Aspinall makes a motion to accept the minutes as amended, Art Tucker seconds the motion and the motion passed.**

4. Highway Department

Wendell Dicey reports on the status of the Duramax. The front end needs repair, it will cost approximately \$5,000. The truck has been overworked, as has the Ford F-550. Wendell explains to the Board that on the current trucks mileage versus engine hours do not add up. The engine has 2,180 hours, but only 18,000 miles. This would indicate that the truck has been idled extensively. He is leaning towards the purchase of a new truck. Estimate is \$132,500. Truck would have a 7 year warranty, Allison transmission, plow, wing and sander. Allison transmission has a 5 year warranty. He discusses that he would like to arrange plowing shifts differently this winter, using 4 trucks at a time. This should reduce excess hours while allowing the District roads to be cleared in a more timely manner. A sander has been priced for the pick up truck, \$3,600 from Diesel Works. This will allow the pick up to be used effectively during the winter. Wendell would like to trade the Ford F-550 towards the used truck that is available from Bow. This truck has a wing, plow and sander; and has 72,000 miles. The Duramax will be kept. If the truck for truck trade was done, that would bring two International trucks to the District. The new truck will be here for the Board to see on Wednesday. The 550 will be looked at for trade value at that time. Overall, Wendell believes this would be a positive move. There are 400 gallons of Magnesium Chloride left. This will be used during the grading operation for Oak Ridge, Upper Lakeview, and lower St. Moritz.

Wendell advises the Board that there is an issue with the hot top on Oak Ridge. It has been sliding in the heat. It is a 3/4" single pass compacted to 2 1/2". The hot top itself is sand based. Art Tucker informs Wendell that the sand mix has been used with base layers. Specific mix of asphalt will be stated in future specifications for paving. Art Tucker questions if the suspension in the pick up is strong enough for a sander, and Wendell advises it is. Art also questions if a mud flap will be needed to protect the brakes, and Wendell advises protection will be added where necessary prior to winter. Trading of the 550 is questioned, as it would be traded for a 2000 vehicle. Wendell advises that the International is a larger truck, heavier gross vehicle weight, carries larger loads and is more functional. Art Tucker then asks Wendell about the piles of sand he noticed in varying locations. Wendell advises that the piles are being used to set a place for the propane tanks. The piles at the edge of Presidential View are going to create a berm to keep vehicles from going off the side of the road. Mike Smith questions the cost of a new truck that has 4 wheel drive. Wendell advises that 4 wheel drive in a truck the size he is looking at would cost between \$175,000 and \$185,000. Wendell explains that with 4 wheel drive, the truck itself is different. He does not see the expense of going to a 4 wheel drive as justifiable. Using tire chains makes more sense is much less costly. Plowing and sanding appropriately is also a factor in how a truck will handle. Gloria Aspinall asks if Wendell has looked at trading the Ford on the new truck and Wendell responds that he has not. He has looked at trading the Ford in the truck for truck trade with the used International the Town of Bow is trading. Wendell advises that he believes a cash sale on the new truck may get better buying power. Gloria also questions plowing with 4 trucks and Wendell advises that personnel would be rotated. He adds that all roads should be plowed in a timely manner. Gloria Aspinall informs Wendell that personnel will need to remain within the allocated budget. Art Tucker states that he feels plowing with two trucks has not been effective. Gloria Aspinall asks if someone would be dedicated to loading and Wendell advises he plans to have someone plowing with the pick up so that they would be close and available to load the other trucks as needed. Wendell adds that has also discussed truck needs with McLane, who has 20+ trucks available, but they are mostly late 80's older trucks and will most likely not be desirable. Mike Smith discusses using the new truck cash purchase as a tool to help in establishing the truck for truck trade. Art Tucker states that the need for a new truck has been discussed by the Board and he feels the International is at a reasonable price for a new truck. Discussion turns to roads. The "s" turn area on Oak Ridge has trees that are overhanging the guardrail. A letter will be sent to have the trees trimmed or tied back. Wendell also informs the Board about the digging on Grison Road. If the person comes back into the District with his back hoe, the police will be notified. Art Tucker questions the plan for grinding. Will this be done before or after Labor Day? Wendell advises it could be done either, he plans on establishing a time frame with Perm-A-Pave. The schedule should be set this week. Art Tucker questions cleaning of culverts and is advised the plan is to work culverts once the grinding is done. Art informs Wendell that drainage issues, including areas on Middle Shore need to be attended to. Gloria Aspinall states that the work on Oak Ridge was done well. Mike Smith requests Middle Shore, Big Loop, West Bergamo and Little Shore be checked for wash out areas and needed ditch work. Wendell advises that the grader should be done today and ready for use. Having the grader operational will make the work manageable. Art Tucker adds that most roads will need to be raked with the forecasted thunderstorms. Wendell reports that a parts washer has been obtained

and will be beneficial to in house mechanic work. The areas for the upcoming propane tank installations are being set. Mike Smith questions if the equipment garage temperature will be alright if set at 45 degrees. Wendell responds that 50 degrees will be a better range for the diesel tank.

At 11:45am, Wendell Dicey returns to the meeting to discuss the possible purchase of a new truck. Mike Smith outlines that the proposal looks good, a new truck and truck for truck trade will bring two larger trucks to the District and get rid of the Ford F-550. Mike asks Wendell about the other equipment. Wendell reports that pick up truck should be good for another 3 years, the back hoe 5 years, and the Duramax could last another 3 to 5 years if it is properly used. The Duramax will cost about \$5,000 to fix now. The back hoe still needs work and will probably cost another \$8-\$10,000 if the armature is replaced. If the line boring is done, the cost could be reduced to approximately \$4,000 to fix. Wendell reports that this can wait until spring to be done. The new truck to be looked at by the Board will be here Wednesday morning at 10am.

The contract for the grinding of pavement for upper Oak Ridge, lower St. Moritz and Upper Lakeview is reviewed. Gloria Aspinall makes a motion to accept the proposal from Perm-A-Pave for \$8,256., Art Tucker seconds the motion and the motion passed unanimously. The contract is signed.

At 10am Wednesday, the Board of Commissioners reconvened their session. A 2009 International 4900 is looked at. Details of the truck are looked at. The lights will need to be changed as they are not 360 degrees. Wendell Dicey discusses the truck with the Board. The truck is \$99,000 as is. Fairfield will do the outfitting for the plow, wing and sander. It is determined that if a truck for truck trade can be made - F-550 for the used truck from Bow - and a new truck purchased, the District would be in good shape for winter. The representative from Liberty International discusses the truck with the Board. Bottom line on the new truck is \$77,920; pending approval of \$25,000 trade value for the F-550. The representative from Fairfield discusses the truck outfitting with the Board. Bottom line for Fairfield is \$34,500. Total to the District would be two trucks for \$136,420.00.

5. Appearances

Ron Frizzell has joined the meeting to discuss the Tower site. He is aware of the dead trees around the fence and questions if new trees are desired as the fence doesn't look bad. The area in question is not on the road side. He does not suspect that any plants will do well there. Mike Smith informs Ron that trees are to be re-planted as agreed. Ron will inform AT&T. Art Tucker suggests whoever plants the trees may want to check the soil. Ron Frizzell informs the Board that he would like to propose a second tower, cellular carriers only, across from the current tower on the cabana side. He states that the proposed tower would be managed directly by he and his son, Greg. If agreed, this would be a revenue sharing contract, not a lease of the land. The tower could be located about 60' into the woods beyond the cabana. He outlines the current increase in demand for cellular towers, and believes this could be a profitable venture. Gloria Aspinall states that this would need to go in front of the voters next February. Mike Smith advises that the Board would need a projection of revenues and a drawing of

where the tower would be and what it would look like. Art Tucker emphasizes that how it would look from the scenic overlook area as well as from the ponds looking up will be important for approval. Gloria Aspinall questions if the Sheriff's antenna would be moved to the new tower. Ron Frizzell advises that due to the space required for the Sheriff's frequency, he would rather not move that antenna. Ron adds that if the District is agreeable, he will contact potential customers to gather potential revenue information. Mike Smith advises Ron that the District will not be willing to incur any expenses on this venture and Ron agrees. This should be a lucrative income potential, not an expense. Joe Rosenberg questions if rent is being paid on the current tower and is informed that it is. Mike Smith informs Ron to develop a proposal, including the proposed location, and bring it to the Board for review. Ron questions if anyone would be available to walk the area with him and is asked to simply look at the area and propose a location. At that time, the Board may go up and see if they agree. Mike Smith advises Ron to watch for the old road/pathway that is off that side of the cabana. Ron states that if the new tower is galvanized, it should not be overly visible within the trees. Mike Smith recommends that Ron look for a suitable area and draft a proposal. As the vote will be at the Annual Meeting, nothing will be decided at this point.

Joe Rosenberg discusses recent minutes with the Board. He is upset with some of the recent expenditures and advises the Commissioners to be careful spending money. He questions the audit report stating that he feels it should be done prior to the Annual Meeting each year. Gloria Aspinall informs Joe that with the software changes, next year's audit should be easier and quicker to complete. Mike Smith informs Joe that the Board is trying to not spend any more funds than necessary. Joe responds that he understands things need to get done. He commends the Board on going to the taxpayers earlier this year for input and likes the idea of the second open forum.

6. Commissioners Reports

Mike Smith reports on the meeting last Friday on the Jungfrau to Reinach Forced Main Water Project. The meeting went well and AJ Coleman's number of \$118,500 is good. Paul Fluet(engineer) attended the meeting and reviewed all information. The submittal data is due next Friday. Rocks that may need to be removed are the only variable in the costs. Art Tucker asks if some rocks could be left to the side provided they were at least 9' away from the line and Mike Smith responds affirmatively. Paul Fluet has stated to proceed with the Notice of Award for AJ Coleman and once the submittal data is received, the contract will be signed. Mike has followed up with Ron Briggs, surveyor. He has an estimate of \$1,200 to create an 'as built' drawing of the forced main. This will include the sites GPS coordinates. Mike would like to use Briggs for this project, and then begin the search for a surveyor who will complete the full set of 'as built' drawings for the water system at a later date. **Gloria Aspinall makes a motion to have Ron Briggs create the drawings with GPS points for the Jungfrau to Reinach Forced Main Water Project at a cost not to exceed \$1,250.00. Art Tucker seconds the motion and the motion passed unanimously.** The Notice of Award is reviewed, wording referencing Addendum #1 and #2 will be added.

Last week, Jeff Tirey, structural engineer, was here to review the salt shed. Mike Smith

met him at the site. The engineering report from Bergeron due by July 30 has not yet been received. Art Tucker states that Jeff Tirey will be unable to complete his report without the information from the Bergeron report. Art suggests contacting Jeff to determine if he has possibly received the report directly. Mike informs Art Tucker that Jeff Tirey questioned if the foundation blocks for the salt shed are below grade, or surface. Art responds that they are at surface level. This information will be given to Jeff Tirey. Mike informs the other Commissioners that Paul Fluet informed Mike of his pending retirement on Friday. Paul plans to phase out and be fully retired within the next 12 months. He is not going to be accepting new work, but will complete what he has. The District will need a new engineer. The Water Advisory Board will ask to review potential engineers for the system and make recommendations to the Commissioners. A Water Advisory Board meeting will be scheduled for 8/16.

Gloria Aspinall questions the status of 6 Barden Place and is informed the property owner called last week to state he will begin cleaning up the site. She is still seeking information from PSNH on where the billing for 51 Huttwil area street light is sent. She will make an additional inquiry. A follow up on the tennis court lot was requested and Attorney Laura Spector will contact the prospective buyer's Attorney for a status.

7. Signature Items

The Notice of Award for AJ Coleman on the Jungfrau to Reinach Forced Main Water Project is signed. This will be delivered to Coleman's this afternoon.

Thank you for bidding letters were signed for the other companies who submitted bids on the project. Gordon T Burke and LRW were the other bidders.

8. Correspondence

The Coleman Tower Site is discussed. The \$1,500 annual payment due by July 1 was not received. Attorney Dan Crean had inquired about the status of this payment to the Tower Site attorney. It is agreed that the three monthly payments of \$125 that were received will be applied to the monies due to move the annual payment due date from April to July; the \$1,500 annual payment will be due for July 1 in future years. This will remain as a lump sum annual payment.

The representative from Eastern Propane, the new provider, was here and viewed the sites for the tanks. Above ground tanks are provided at no charge and can be installed Aug 12th. The Summit pump house was viewed for tank placement. The representative would like to quote a heater for the pump house as well, if desired. Mike Smith suggests having a heater quoted and sending to Paul Fluet for review. This is the only pump house which will swap to propane this year, if Paul approves.

DES has sent a notice to the District stating they show 5 wells on their list which are inactive. DES would like to know if any of these wells will be put back on line. Scott Hayes will be asked to check into these as it is thought they were all previously decommissioned.

The Public Utility Commission has responded to the letter sent informing them of the potential sale of water from the District to Rockhouse Mountain. They have requested to be kept informed of the situation. Rockhouse Mountain will be contacted for an update of their status.

DES newsletter, Municipal Eco-Link is reviewed.

Ron Briggs, surveyor, has confirmed receipt of the tax map file, but has been unable to open it at this time.

An email from a resident was received questioning a yard sign. The resident was informed one sign, no larger than 6 square feet is allowed.

The EPOA has requested permission to use the Lodge Saturday Aug 7 for the cook out should it rain. **Gloria Aspinall makes a motion to allow the EPOA to use the Lodge, Art Tucker seconds the motion and the motion passed unanimously.**

9. Administration

The current status of the collection of water usage fees is reviewed. There is \$53,128 remaining to be collected, \$132,377.00 received.

The July sodium and chloride testing results are reviewed.

The July daily water usage is reviewed.

At 1:15pm Gloria Aspinall makes a motion to recess the meeting until 10am Wednesday for the truck viewing, Art Tucker seconds the motion and the motion passed unanimously.

On Wednesday August 4, 2010 at 1:20pm, Gloria Aspinall makes a motion to adjourn the meeting, Art Tucker seconds the motion and the motion passed unanimously.

Respectfully submitted,

Nancy E. Cole
Administrator