

VILLAGE DISTRICT OF EIDELWEISS COMMISSIONERS MEETING

October 19, 2009

The Board of Commissioners met on Monday, October 19th, 2009 in the District Office. Present were Commissioners: Ralph Lutjen, Gloria Aspinall and Mike Smith. Also attending were Art Tucker (Bldng Cmte) and Steve Pannone (Highway Dept). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Mike Smith seconds the motion and the motion passed.

2. Accounts Payable

29 items for a total of \$115,879.30.

3. Minutes

The minutes of the 10/5/09 meeting were reviewed. **Mike Smith makes a motion to approve the minutes as presented, Gloria Aspinall seconds the motion and the motion passed.**

5. Highway Department

Steve Pannone reports on the last two weeks of activity. The bus stop has been moved away from the mailboxes. Primary focus has been getting ready for winter with the plows and sanders being worked on. Bern Drive was graded and graveled. There is an issue with water on Grachen. The road was lifted near Eidelweiss Drive as a temporary fix. The water will need to be diverted. Forclaz, Bern, Klausen, Little Shore, Middle Shore, Geneva Place and Oak Ridge have all been worked on; cold patch was used as needed.

Fill materials are being removed from the salt shed site. Art Tucker reports that the engineer is expected today to review the site and materials that may be reused. The pile of fill material is also being removed from Bern Drive. The temporary salt shed will be removed from the construction site and stored for now at the cabana.

Steve continues his report by stating that the chain saw needed a new chain. This has been fixed. The tires should be in this week. The plows will be put on the trucks. One board is to be removed from the dam.

A final inspection of the driveway at 51 Bern was completed. There are stoned ditch

lines at the edge of the driveway. There will be a condition to maintain placed on the operation permit.

Steve reports that cell phones have been looked at. Construction style cell phones that are shock and water resistant cost \$229.95 each. As a new Verizon customer, a \$100 discount will be given on the first phone and each phone will have a \$50 rebate phone. Total cost for both phones will be \$249.80. Mike Smith states that the more durable phones make sense, Ralph Lutjen agrees. Construction style phones will be purchased.

Ralph Lutjen questions Steve on the culvert cleaning contracted to Perm-A-Drive. Steve will follow up and obtain a schedule.

Gloria Aspinall states that she received a resident complaint about Klausen where the pavement meets the dirt road. Steve reports that this was already fixed.

The Lodge is to be closed up for the winter. The water is to be turned off there as well as the entryway.

Mike Smith asks Steve to check Middle Shore for holes. Mike questions the crack sealing and Steve reports that it has been too cold the last couple of days. The weather is supposed to be a bit warmer this week which will help. Mike then questions if a third part time plow person is needed for the winter. An ad will be placed for a part time snow plower. Mike then questions the road near Geneva Beach. The road is in very bad shape and the pavement is broken up. An estimate for repair will be obtained. Budget will be reviewed prior to any decisions. Mike then asks Steve to clean up the culverts stored at the cabana. Discussion on Upper Lakeview as the pavement is in bad shape on that road as well. Steve finalizes his report by informing the Commissioners that the chains will be put on the grader in November for the winter.

6. Appearances

7. Commissioners Reports

Ralph Lutjen begins his report with an update on the salt shed site excavation. The engineer is expected this morning. Material is organic very far down. A large rock had been hit at 11' in one corner. It was thought that the material below the rock would be original, but more unsuitable soil was discovered below that level. This area will also have to go down 20'. Some of the unsuitable material will be distributed on site. The building location on the site will push the excavation towards the edge of the road. It is expected to be a difficult excavation. The garage has been ordered and delivery should be in three (3) weeks. Art Tucker adds that the moving of the building forward the 10' has impacted the excavation. He also stated that the engineer will determine if any of the soil can be reused. The bulldozer is being used at the site today. The dig will be deeper in that one corner than originally anticipated, but the dig is being done properly to all OSHA requirements. Art continues by stating that he is very pleased the cost of the excavation was held to the insurance dollars. The foundation of the new building will be stable.

Ralph completes his report with an update on the mailbox site. The bulletin board has been completed. The roof line over the mailboxes will be getting one more support added. The EPOA will be painting the site in the spring.

Gloria Aspinall has reserved the gym at the school for the 2010 annual meeting. She has also reserved set up time. She and Nancy Cole attended a NH Association of Village Districts luncheon and meeting on October 5th at the Lodge. A handout has been developed by the NHAVD in the format of a questionnaire titled "What Commissioners Should Know". Along with an answer sheet, this will be reviewed as a tool to be given to newly elected commissioners in future years. Gloria completes her report by mentioning that November 1st is the date for canoe removal.

Mike Smith reports that the Mohla connection to the Rockhouse Mountain system has been completed. He would like to send Rockhouse Mountain a bill for the extra month of water beyond the September 1 connection deadline. Discussion on the idea follows. **Mike Smith makes a motion to send Rockhouse Mountain a bill for one month of water supply, Ralph Lutjen seconds the motion and the motion passed.**

Mike anticipates a cost estimate for Oak Ridge Road water pipes next week. He questions the status of the audit. The auditors are still stating they are having trouble accessing the data. Additional follow up calls have been placed. Mike suggests possibly setting up a visit. Ralph would like specifics on the issues they are having, are there paper reports that could be generated? Ralph suggests possibly looking for someone else if they cannot do it.

8. Signature Items

Driveway Permit for operation is signed for 51 Bern Drive.

9. Correspondence

A request from Rockhouse Mountain's attorney for information on the tennis court lot has been received and forwarded to Attorney Laura Spector.

Information has been received from PSNH about street lighting options that may be more cost effective. The information will be reviewed and discussed next week.

LGC has produced a bulletin outlining OSHA dig requirements.

Ron Frizzell has responded to the static issue by stating it is not the tower. Mike Smith states he would like Ron to do additional follow up. A letter will be drafted to Ron, Fairpoint, and Time Warner to see if a solution can be found.

The Law Firm of Mitchell Municipal Group has sent a letter of no rate change for 2010.

Monthly bacteria test for the water was received and is clean.

The check was received from the capital reserve fund for the road projects.

The driveway fine discussed two weeks ago has been received

The Sheriff has confirmed he will attend next weeks meeting for lease signing.

10. Administration

Payroll is reviewed.

Updates to the employee policies for the earlier discussed move to calendar year vacation benefits are reviewed. Discussion on an increase to three weeks vacation after 10 years of service to reward service. A condition for medical release after absence of 10 consecutive days will be added to the personal leave policy.

A possible update to the definition of the term 'user' within the Water Ordinance is discussed. Laura Spector has suggested possible language to expand the term to include any residence or dwelling unit that 'has water available to it'. The wording will be incorporated into the ordinance for review next week. A Public Hearing will be required to update.

The water billing status is reviewed. \$167,221.89 has been received. \$21,543.11 is outstanding. There are 42 non-pays thus far with 8 partial payments received.

Ralph Lutjen informs everyone that he will be out of town the first two weeks of November. He will be returning on November 16 and would like to meet on Tuesday the 17th for that week. **Gloria Aspinall makes a motion to move the meeting to Tuesday for that week, Mike Smith seconds the motion and the motion passed.**

At 10:20 Mike Smith makes a motion to enter non-public session pursuant to RSA 91-A:3 II (e) and (a) to discuss a legal issue and an employee issue. Gloria Aspinall votes affirmative, Ralph Lutjen votes affirmative and the motion passed.

At 10:40 the Board reentered public session. Mike Smith makes a motion to seal the minutes of the non-public session, Ralph Lutjen seconds the motion and the motion passed unanimously. The meeting was adjourned at that time.

Respectfully submitted,

Nancy E. Cole
Administrator