

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

November 17, 2009

The Board of Commissioners met on Tuesday, November 17th, 2009 in the District Office. Present were Commissioners Ralph Lutjen, Gloria Aspinall and Mike Smith. Also attending were Art Tucker (Bldng Cmte), and Steve Pannone (Highway Dept). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Mike Smith seconds the motion and the motion passed.

2. Accounts Payable

23 items for a total of \$79, 467.42. Includes the \$70,000 CRF deposit for 2009.

3. Minutes

The minutes of the 11/3/09 and 11/06/09 meetings were reviewed. **Mike Smith makes a motion to approve the minutes as presented, Gloria Aspinall seconds the motion and the motion passed.**

5. Highway Department

Steve Pannone reports on recent activity. The culvert cleaning contracted to Perm-A-Drive is mostly complete. The backhoe was used to remove debris as the culverts were cleaned. A culvert on Grachen was offset, with the ditch higher than the culvert. The culvert was replaced with an 18" culvert and has been pitched correctly. One of the culverts on Aspen has tree roots growing through it. Culverts and ditches on Oak Ridge were also worked with new stone added as needed to the ditches. The POW/MIA flag was raised for Veteran's Day last week. New clips were purchased to properly attach the flag to the new pole as the rope size is different from the old pole. Leaves have been blown from the paved services. Eidelweiss Drive, Big Loop, and Middle Shore have had holes filled. The truck tires are expected in this week.

A Driveway Inspection for 5 Chocorua View Drive has been completed. The driveway was recently paved. Steve reports the driveway has been nicely pitched to direct water to the ditches.

Steve reports that Perm-A-Drive has questioned if Geneva Place is going to be done now or in the Spring. He reports that due to the lateness in the year, the job may not be able to be properly completed prior to the roads freezing. Discussion ensues and it is

determined that this will be done in the spring. A letter will be drafted to Perm-A-Drive informing them of this.

Mike Smith asks Steve to use the remaining cold patch to make repairs to Geneva Place for the winter. Steve would like to have some supply around for winter emergencies and will check to see if there is still more available at this time. Bags of cold patch could be used, but are not the most effective product option. Mike requests Steve remove the canoes this week and correct the location of the stop sign at Big Loop and Eidelweiss Drive as it cannot be seen readily. Mike would like it closer to the road as it is in a wooded section which increases difficulty in seeing it.

Crack sealing is discussed. Weather was a hindrance, but the worst areas were done. Additional areas to be crack sealed next year.

Steve is requested to purchase seventeen (17) 5' grade stakes so that caution signs can be erected at all bleeder sites when the water dept turns them on next week.

6. Appearances

Art Tucker delivers an update on the progress at the salt shed and equipment building site. The frame work is going up. Art explains that there will be a minor deviation from the plan for the window placement. There is still loam at the site, some of which will be used, but there is extra that should be removed. Art and Ralph Lutjen will review the amount to discuss what to do with the extra. Gloria Aspinall questions if the water department area will be separated out and secure. Art advises that it will not be at this time due to the overall budgeting.

Art then questions the area near Porridge Shore Beach where someone cut down some trees this summer, but left the stumps. Art asks if the stumps could possibly be removed. Ralph Lutjen informs Art he will have Steve Pannone review the area.

7. Commissioners Reports

Ralph Lutjen reports that he will be making attempts to contact Paul Brown, engineer, for the Oak Ridge analysis. He is pleased with the progress at the salt shed site and the culvert cleaning.

Gloria Aspinall summarizes the conference call with the auditors last week. She explains that the auditors had no good reasoning for the delays being experienced. Decision was made to dismiss the auditor and begin again. Nancy will check into various options available.

Gloria has received a request from the EPOA to archive and categorize the "Way we Were" historical information downstairs at the Lodge. They have requested access to the photographs and documentation to put onto disk for longevity. Gloria would like to give them permission to pursue this endeavor. Commissioners agree it would be good to have permanent records of this historical data for the Village. An email will be sent authorizing the project for the EPOA.

Mike Smith begins his report with a request to organize a Water Advisory Board meeting. Updated information on the NH State Revolving Fund has been received and an application should be filed. In order to include the Jung Frau to Reinach forced main project, the bid document would need to be redone to come into compliance with requirements for SRF funds. This issue will be discussed with the WAB for advice on proceeding. Also, a quote for the replacement of water pipes for the lower section of Oak Ridge Road and the Oak Ridge side of St. Moritz has been received. Quote is for \$108,000 and includes excavation. Ralph states that he will discuss with Paul Brown so as to make sure the excavation is not included in both the water and road quote.

8. Signature Items

LGC health renewal information acceptance sheet is signed.

A letter to a resident to remove a non-compliant sign in the front yard is signed.

Water meter response letter is sent to the owners of 32 Bristenstock.

9. Correspondence

Public auction notice for Madison which includes VDOE lots has been received.

A salt management plan outline has been received and will be given to Steve Pannone for review.

Monthly water testing report is in compliance.

Two alternatives for possible audit styles have been received. Contact with Plodzik and Sanderson has been positive and they are now an option for a full audit.

10. Administration

The Water Ordinance is reviewed. Atty Laura Spector has suggested an update to the term 'user' definition. Penalty section is also reviewed for procedural implementation. The \$100 late fee at 90 days will be implemented only once and followed by additional monthly charges at \$10. A new draft will be reviewed next week.

At 10:25am Ralph Lutjen makes a motion to enter non-public session pursuant to RSA 91-A:3,II (b) to conduct an employment interview. Mike Smith seconds the motion and vote is unanimous by roll call.

Meeting was adjourned following non-public session at 11am.

Respectfully submitted,

Nancy E. Cole
Administrator